



## City of Garland

### Pre-submittal Meeting Information Sheet

A pre-submittal meeting is required for the following development projects:

- Zoning changes
- Platting/Subdivisions
- New construction or utility connection
- A land disturbance greater than 5,000 square feet
- Expansion / Rehabilitation of parking < 5,000 square feet
- Conversion of a residential structure to a non-residential use

Meetings are conducted by appointment only in the afternoon on Tuesdays and Thursdays. Currently meetings are being conducted virtually.

#### Scheduling a Pre-Submittal Meeting:

To schedule a meeting, please visit [www.garlandtx.gov](http://www.garlandtx.gov).

To find the Pre-Submittal Meeting Application on [www.garlandtx.gov](http://www.garlandtx.gov), search "pre-submittal" in the search bar at the top.

or

To access the page directly:  
Business > Resource Center > Pre-Submittal Meetings.

Completed applications may be emailed to [planningpresubmittal@garlandtx.gov](mailto:planningpresubmittal@garlandtx.gov)  
or faxed to 972-205-2474.

*For questions, please call the Planning Department at 972-205-2445  
or visit us at 800 Main Street, 2<sup>nd</sup> floor Planning Department.*